SUPPLEMENTAL ENVIRONMENTAL PROJECT PROPOSAL FORM

Project Name:		
Organization Name:		
Contact Name:		
Mailing Address:		
City:	State:	Zip Code:
Street Address (if different from above):		
City:	State:	Zip Code:
Telephone Number:		
Fax Number:		
Company Email Address:		

SIGNATURE

☐ I declare that I have examined this statement, and to the best of my knowledge and belief, it is true, correct, and complete.

SEP Submitter Name:	Title:
Signature of Submitter:	Date of Signature:

ORGANIZATION DESCRIPTION

☐ nonprofit 501(C)(3)

☐ government

☐ local agency

☐ tribal government

☐ business

☐ other (if other, please explain):

Provide a brief history of the organization (mission, vision, and goals):

ORGANIZATION EXPERIENCE

Provide information on the organization's ability and capacity to complete the proposed project. Describe previous project management experience, including a list of completed projects/dates and who funded the project:

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PROJECT INFORMATION

Project Name:
Organization Name:
Project Location(s): Provide the address or GPS coordinates of where the proposed project will take place:

ENVIRONMENTAL ISSUE TO BE ADDRESSED

☐ Air Monitoring
☐ Indoor Air Filtration
☐ Human Health and Asthma Outreach
☐ Green Projects
☐ Community Engagement and education
☐ Other (if other, please explain):

PROJECT DESCRIPTION

Provide a scope of work for the project and explain how the proposed project will benefit air quality. If applicable, explain how the project benefits disadvantaged communities:

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PROJECT TIMELINE

Provide a timeline for project implementation. Provide a breakdown of the major milestones required to implement the project, including completion dates:

Total Estimated Cost:

SELECT THE BENEFIT THAT BEST APPLIES TO THE PROPOSED PROJECT

☐ Reduction of exposure to air pollution

☐ Emissions reductions

☐ Air quality violations preventions

ENVIRONMENTAL BENEFITS

Describe the specific benefits/drawbacks to the environment and/or the community:

Emission Benefits: For projects with a direct emissions benefit, please provide an analysis of the emissions prevention or reduction that result from the proposed SEP, and specify the pollutants addressed by the project.

ITEMIZED BUDGET

Provide a detailed list of expected project expenses; include all items to complete the project and the funding needed for each item. Cost breakdown should include capital, operational, and administrative costs (You may attach documents relating to the project to provide additional information (e.g. project timeline, itemized budget):

(For amendments to projects in implementation phase, include up-to-date project costs to justify funding amounts.)

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INSTRUCTIONS FOR COMPLETING THIS FORM

Use this form to submit detailed supplemental environmental project (SEP) proposals. Complete this SEP proposal form cover page, and attach the supplementary proposal documents as requested below. Questions may be directed to SEP@arb.ca.gov.

Project proposal submissions shall be directed to either SEP@arb.ca.gov or mailed to:

> Air Resources Board
> Enforcement Division
> ATTN: SEP Program
> P.O. Box 2815
> Sacramento, CA 95812-2815

PRIVACY STATEMENT

Please note that under the California Public Records Act (Gov. Code, § 6250 et seq.), your submissions, including associated contact information (e.g., your address, phone, email, etc.) become public records and may be released to the public upon request. Personal information will be protected from disclosure as required by law, including under the Information Protection Act (Cal. Civ. Code, § 1798, et seq.). Information that is claimed to be confidential should be submitted as provided in CARB's regulations for submitting confidential data, California Code of Regulations, title 17, section 91011.

10/19/21 Read Only